FOREWORD

CONGRATULATIONS!

Welcome to Universiti Malaysia Perlis. We at the Centre for International Languages (CIL) are thrilled that you will be joining our UniMAP family. As a new student, you are bound to have many questions. So, we hope this guidebook will provide you with the information you need about language courses offered at CIL as well as assistance in language course selection and registration throughout your study at this university.

Please use this guidebook as your main reference.

We wish you all the best.

Thank you.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>UVA 111</td>
<td>Foundation English</td>
<td>7</td>
</tr>
<tr>
<td>UVW 211</td>
<td>English for General Purposes</td>
<td>8</td>
</tr>
<tr>
<td>UVW 312</td>
<td>Technical Communication</td>
<td>8</td>
</tr>
<tr>
<td>UVW 313</td>
<td>English For Academic Purposes</td>
<td>9</td>
</tr>
<tr>
<td>UVW 410</td>
<td>University Malay Language</td>
<td>10</td>
</tr>
<tr>
<td>UVW 110</td>
<td>Basic Malay Language</td>
<td>10</td>
</tr>
<tr>
<td>UVW 114</td>
<td>Mandarin I</td>
<td>12</td>
</tr>
<tr>
<td>UVW 214</td>
<td>Mandarin II</td>
<td>13</td>
</tr>
<tr>
<td>UVW 314</td>
<td>Mandarin III</td>
<td>14</td>
</tr>
<tr>
<td>UVW 414</td>
<td>Mandarin IV</td>
<td>15</td>
</tr>
<tr>
<td>UVW 115</td>
<td>Thai I</td>
<td>15</td>
</tr>
<tr>
<td>UVW 215</td>
<td>Thai II</td>
<td>16</td>
</tr>
<tr>
<td>UVW 315</td>
<td>Thai III</td>
<td>16</td>
</tr>
<tr>
<td>UVW 415</td>
<td>Thai IV</td>
<td>17</td>
</tr>
<tr>
<td>UVW 116</td>
<td>Arabic I</td>
<td>18</td>
</tr>
<tr>
<td>UVW 216</td>
<td>Arabic II</td>
<td>19</td>
</tr>
<tr>
<td>UVW 316</td>
<td>Arabic III</td>
<td>20</td>
</tr>
<tr>
<td>UVW 416</td>
<td>Arabic IV</td>
<td>20</td>
</tr>
<tr>
<td>UVW 117</td>
<td>Japanese I</td>
<td>21</td>
</tr>
<tr>
<td>UVW 217</td>
<td>Japanese II</td>
<td>22</td>
</tr>
<tr>
<td>UVW 317</td>
<td>Japanese III</td>
<td>23</td>
</tr>
<tr>
<td>UVW 417</td>
<td>Japanese IV</td>
<td>24</td>
</tr>
<tr>
<td>UVW 118</td>
<td>German I</td>
<td>24</td>
</tr>
<tr>
<td>UVW 218</td>
<td>German II</td>
<td>25</td>
</tr>
<tr>
<td>UVW 318</td>
<td>German III</td>
<td>26</td>
</tr>
<tr>
<td>UVW 418</td>
<td>German IV</td>
<td>26</td>
</tr>
<tr>
<td>UVW 119</td>
<td>Korean I</td>
<td>27</td>
</tr>
<tr>
<td>UVW 219</td>
<td>Korean II</td>
<td>28</td>
</tr>
<tr>
<td>UVW 319</td>
<td>Korean III</td>
<td>28</td>
</tr>
<tr>
<td>UVW 419</td>
<td>Korean IV</td>
<td>29</td>
</tr>
</tbody>
</table>

Curriculum Pathway (English Language Courses) 31
<table>
<thead>
<tr>
<th>Important Reminders</th>
<th>32</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Us (Registration Inquiries)</td>
<td>33</td>
</tr>
<tr>
<td>COURSE CODE</td>
<td>COURSE(S)</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------</td>
</tr>
<tr>
<td><strong>UNIVERSITY LANGUAGE COURSES</strong></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>UVA 111</td>
</tr>
<tr>
<td></td>
<td>UVA 111</td>
</tr>
<tr>
<td>2</td>
<td>UVW 211</td>
</tr>
<tr>
<td></td>
<td>UVW 211</td>
</tr>
<tr>
<td>3</td>
<td>UVW 110</td>
</tr>
<tr>
<td></td>
<td>UVW 110</td>
</tr>
<tr>
<td>5</td>
<td>UVW 312</td>
</tr>
<tr>
<td></td>
<td>UVW 312</td>
</tr>
<tr>
<td>6</td>
<td>UVW 313</td>
</tr>
<tr>
<td></td>
<td>UVW 313</td>
</tr>
<tr>
<td>7</td>
<td>UVW 410</td>
</tr>
<tr>
<td></td>
<td>UVW 410</td>
</tr>
<tr>
<td><strong>FOREIGN LANGUAGE COURSES</strong></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>UVW 114</td>
</tr>
<tr>
<td></td>
<td>UVW 114</td>
</tr>
<tr>
<td>9</td>
<td>UVW 214</td>
</tr>
<tr>
<td></td>
<td>UVW 214</td>
</tr>
<tr>
<td>10</td>
<td>UVW 314</td>
</tr>
<tr>
<td></td>
<td>UVW 314</td>
</tr>
<tr>
<td>11</td>
<td>UVW 414</td>
</tr>
<tr>
<td></td>
<td>UVW 414</td>
</tr>
<tr>
<td>12</td>
<td>UVW 115</td>
</tr>
<tr>
<td></td>
<td>UVW 115</td>
</tr>
<tr>
<td>13</td>
<td>UVW 215</td>
</tr>
<tr>
<td></td>
<td>UVW 215</td>
</tr>
<tr>
<td>14</td>
<td>UVW 315</td>
</tr>
<tr>
<td></td>
<td>UVW 315</td>
</tr>
<tr>
<td>15</td>
<td>UVW 415</td>
</tr>
<tr>
<td></td>
<td>UVW 415</td>
</tr>
<tr>
<td>16</td>
<td>UVW 116</td>
</tr>
<tr>
<td></td>
<td>UVW 116</td>
</tr>
<tr>
<td>17</td>
<td>UVW 216</td>
</tr>
<tr>
<td></td>
<td>UVW 216</td>
</tr>
<tr>
<td>No.</td>
<td>Course Code</td>
</tr>
<tr>
<td>-----</td>
<td>-------------</td>
</tr>
<tr>
<td>18</td>
<td>UVW 316</td>
</tr>
<tr>
<td></td>
<td>UVW 316</td>
</tr>
<tr>
<td>19</td>
<td>UVW 416</td>
</tr>
<tr>
<td></td>
<td>UVW 416</td>
</tr>
<tr>
<td>20</td>
<td>UVW 117</td>
</tr>
<tr>
<td></td>
<td>UVW 117</td>
</tr>
<tr>
<td>21</td>
<td>UVW 217</td>
</tr>
<tr>
<td></td>
<td>UVW 217</td>
</tr>
<tr>
<td>22</td>
<td>UVW 317</td>
</tr>
<tr>
<td></td>
<td>UVW 317</td>
</tr>
<tr>
<td>23</td>
<td>UVW 417</td>
</tr>
<tr>
<td></td>
<td>UVW 417</td>
</tr>
<tr>
<td>24</td>
<td>UVW 118</td>
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<td></td>
<td>UVW 118</td>
</tr>
<tr>
<td>25</td>
<td>UVW 218</td>
</tr>
<tr>
<td></td>
<td>UVW 218</td>
</tr>
<tr>
<td>26</td>
<td>UVW 318</td>
</tr>
<tr>
<td></td>
<td>UVW 318</td>
</tr>
<tr>
<td>27</td>
<td>UVW 418</td>
</tr>
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<td>UVW 418</td>
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<tr>
<td>28</td>
<td>UVW 119</td>
</tr>
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<td>UVW 119</td>
</tr>
<tr>
<td>29</td>
<td>UVW 219</td>
</tr>
<tr>
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<td>UVW 219</td>
</tr>
<tr>
<td>30</td>
<td>UVW 319</td>
</tr>
<tr>
<td></td>
<td>UVW 319</td>
</tr>
<tr>
<td>31</td>
<td>UVW 419</td>
</tr>
<tr>
<td></td>
<td>UVW 419</td>
</tr>
</tbody>
</table>

Table 1.0: Language courses offered by CIL
UNIVERSITY REQUIRED COURSES

UVA111/2 FOUNDATION ENGLISH

Course synopsis:

This is an audit course designed to help students perform effectively and competently in social and academic contexts. The learning of language skills is integrated within a communicative approach with an emphasis on speaking skills. It aims to raise students’ language proficiency to an intermediate level through the use of language in different contexts.

NOTE: The course is compulsory for students who enter UniMAP with MUET Bands 1 and 2. The two (2) units gained from this course DO NOT contribute towards units needed for graduation.

Prerequisite:

All local students must register for this course, EXCEPT those who have:
   a) obtained Band 3 and above for Malaysian University English Test (MUET), or
   b) passed English III (DVW 311- Cohort 2015/2016 onwards) with minimum grade C, or
   c) passed English II (DUW212/DVW212- Cohort 2014/2015 and previous) with minimum grade C.

All international students must register for this course, EXCEPT those who have:
   a) passed Intermediate Level or above for the IEC Course, or
   b) obtained TOEFL 525/ IELTS 5.5 and above.

References:


Lecturers:

1. Yuziana Yasin (Course Coordinator)
2. Rhongdara Rochanahasadin
3. Ahmad Hifzurrahman Ridzuan
4. Rom Buglosa Sales
UVW211/2  ENGLISH FOR GENERAL PURPOSES

Course synopsis:

This course emphasizes on productive skills; writing and speaking by using authentic materials to help students to become competent users of English. It aims to consolidate students’ English language proficiency and communicative ability. This learner centered course adopts language in context, thematic and skills-based approaches.

Prerequisite:

All local students with any of the following requirements must sit for this course:
  a) obtained Band 3 for Malaysian University English Test (MUET), or
  b) passed UVA111 Foundation English course with minimum grade C, or
  c) passed English III (DVW311- Cohort 2015/2016) with minimum grade C, or
  d) passed English II (DUW212/DVW212 - Cohort 2014/2015 and previous) with minimum grade C.

All international students with either of the following requirements must sit for this course:
  a) passed Intermediate Level or above for the IEC Course, or
  b) scored 2.5 – 3.5 in IELTS or 337 – 459 in TOEFL.

References:


Lecturers:
1. Nur Farhinaa Othman (Course Coordinator)
2. Tengku Zadora Tengku Zainal Abideen
3. Wan Safuraa Wan Osman

COMPULSORY COURSES

UVW312/2  ENGLISH FOR TECHNICAL COMMUNICATION

Course synopsis:
This course is designed to prepare engineering and other technical disciplinary students to achieve confidence in extracting, evaluating and synthesizing information with a view to write good technical documents. Various theories of technical communication will be introduced throughout this course. Students will learn how to prepare technical documents as well as on how to write clearly and concisely. Students will also be exposed to primary and secondary research, techniques of analyzing and interpreting different information and applying functional organization in report writing. At the end of the semester, students are required to formally present their research report orally.

**Prerequisite:**

Students must have any one of these qualifications:

a) passed UVW211 English for General Purposes with minimum grade C, or
b) obtained at least a MUET Band 4, or
c) passed English III (DVW311 - Cohort 2015/2016) with minimum grade C, or
d) passed English II (DUW212/DVW212 - Cohort 2014/2015 and previous) with minimum grade C.

**References:**


**Lecturers:**

1. Faten Khalida Khalid (Course Coordinator)
2. Liew Khe Li
3. Wan Safuraa Wan Osman
4. Nazifah Hamidun
5. Katrina Mae D. Avena
6. Wan Norhaizar Harun
7. Mohd Azrizal Mohd Salleh

**UVW313/ 2 ENGLISH FOR ACADEMIC PURPOSES**

**Course synopsis:**
Using a learner-centred approach, this course is aimed at preparing business students to improve their general academic writing skills by familiarising them with the fundamentals of academic writing. By the end of the semester, students are required to produce an argumentative essay individually, with topics that are related to their respective disciplines. Students are required to conduct library research; both printed and online material such as books, journals, periodicals etc. Apart from that, students are also required to apply the correct form of APA citation style in their essays. Although the primary focus of the course is on writing, this course also provides substantial activities on reading and speaking. Students are required to present their topics orally by the end of the semester.

**Prerequisite:**

Students must have any one of these qualifications:

a) Passed UVW211 English for General Purposes with minimum grade C, or  
b) Obtained at least a MUET Band 4, or  
c) Passed English III (DVW311- Cohort 2015/2016) with minimum grade C, or  
d) Passed English II (DUW212/DVW212 - Cohort 2014/2015 and previous) with minimum grade C.

**References:**


**Lecturers:**

1. Sri Kandy Putri Naru Binti Abdul Hamid Naru (Course Coordinator)  
2. Prof. Dr. Harshita Aini Haroon  
3. Farah Adilah Abu Bakar  
4. Nur Adila Hakimi  
5. Sharmini Abdullah
UVW410/2  UNIVERSITY MALAY LANGUAGE

Course synopsis:

The objective of the course is to expose students to the four language skills: listening, speaking, reading and writing. The listening and speaking skills are merged, and focus is given not only on forms and functions, but also on pronunciation. The reading and writing skills; on the other hand, emphasize on accuracy and grammar, structure and semantics (meaning). Topics for essay writing provide opportunity for students to explore analysis processes, syntax and elaboration.

Prerequisite: NIL

References:


Lecturers:

1. Siti Nurul Jannah Fital (Course Coordinator)
2. Suhaidah Said
3. Zuhairah Idrus
4. Nor Suhaila Che Pa
5. Juliana Ahmad
6. Mohd Syamril Aklmar Chek Kassim
7. Mohamad Zaki Abdul Halim

UVW110/2  BASIC MALAY LANGUAGE (for international students ONLY)

Course synopsis:
The aim of this course is to develop students’ ability to use the language effectively for purposes of practical communication. The course is based on the linked language skills of listening, reading, speaking and writing, and these are built on as students’ progress through their studies. The syllabus also aims to offer insights into the culture and civilization of countries where the language is spoken, thus encouraging positive attitudes towards language learning.

**Prerequisite:**

This course is compulsory for ALL international students EXCEPT students from countries where the Malay Language is used as their national language or spoken language, e.g., Indonesia, Brunei, Singapore.

**References:**


**Lecturers:**

1. Juliana Ahmad (Course Coordinator)
2. Mohd Syamril Aklmar Chek Kassim

**OPTIONAL COURSES**

**UVW114/2 MANDARIN I**

**Course synopsis:**

This course is designed to introduce students to Mandarin language. The course will cover listening, speaking, reading and writing in spoken and written Mandarin. The students will be introduced to Pin Yin which will help them to pronounce accurately. They will be able to read and understand short and simple
sentences and able to write simple Chinese characters with the help of Pin Yin. Students will also learn short and simple common daily expressions.

Prerequisite:
Students who register MUST NOT have any formal qualifications in the language at PMR/SPM level; and MUST NOT have followed any education system which uses the language as the medium of instruction.

References:

Lecturers:
1. Chuthamas Chittithaworn (Course Coordinator)
2. Bao Liyang

UVW214/2  MANDARIN II

Course synopsis:
At this level students of Mandarin Language 2 will be introduced to simple use of grammar. Students will able to read and understand longer sentences and conversations. They will learn to write longer sentences with the help of Pin Yin. Students will be introduced to different social contexts through the topics covered as well as introduced to shorts Mandarin songs.

Prerequisite:
Passed Mandarin I with minimum grade C.

References:

Lecturers:

1. Chuthamas Chittithaworn (Course Coordinator)
2. Bao Liyang

**UW314/2  MANDARIN III**

Course synopsis:

At this level, students of Mandarin Language 3 will be introduced to basic business Mandarin language used in business. Students will be able to read short paragraphs with the help of Pin Yin and able to respond to questions from short paragraphs. Students will also able to write longer sentences with the appropriate Chinese stroke order.

Prerequisite:

Passed Mandarin II with minimum grade C.

References:


Lecturers:
UVW414/ 2  MANDARIN IV

Course synopsis:

At this level, students of Mandarin Language 4 are expected to gain more vocabulary from what they have learned from Mandarin III. The topics covered will expose students to practise Mandarin language in business contexts. Students will be able to read and write longer sentences with appropriate grammar and Chinese stroke order without the help of Pin Yin. Students should also be able to hold a conversation in Mandarin especially for business purposes.

Prerequisite:

Passed Mandarin III with minimum grade C.

References:


Lecturers:

1. Chuthamas Chittithaworn (Course Coordinator)
2. Bao Liyang

UVW115/ 2  THAI I

Course synopsis:

This course is designed for students who have no background in Thai language. The course will cover listening, speaking, reading and writing in spoken and written Thai. The students will be introduced to Thai phonetic transcriptions which will help them to pronounce with the correct tone, read and understand short and simple sentences. Students will be able to write simple words and sentences in Thai script. They will also learn short and simple daily expressions.

Prerequisite:
Students who register **MUST NOT** have any formal qualifications in the language at PMR/SPM level; and **MUST NOT** have followed any education system which uses the language as the medium of instruction.

**References:**

**Lecturer:**
1. Sareepa Jearwae (Course Coordinator)

**UVW215/ 2  THAI II**

**Course synopsis:**
At this level, students will be introduced to simple use of the grammar. Students will learn to read and understand longer sentences and conversations about daily activities. They will learn to write longer sentences with the help of phonetic transcription. Throughout the course, students will have more understanding about Thai culture and practices.

**Prerequisite:**
Passed Thai I with minimum Grade C.

**References:**

**Lecturer:**
1. Sareepa Jearwae (Course Coordinator)

**UVW315/ 2  THAI III**
Course synopsis:

This course will expand the use of vocabulary relating to social contexts and introduce its use in business contexts. Students will be able to read longer dialogues and paragraphs relating to social and simple business contexts. Students will learn to write complex sentences to produce dialogues relating to topics learned. At this level the phonetic transcription will be used only when necessary.

Prerequisite:

Passed Thai II with minimum Grade C.

References:


Lecturer:

1. Pn. Sareepa Jearwae

UVW415/2  THAI IV

Course synopsis:

At this level, students are exposed to vocabulary closely related to business contexts. The topics covered will provide students with practice using Thai language in business contexts. Students will be able to read and write longer dialogues and short paragraphs with the correct use of grammar without the help of phonetic transcription. Students should be able to hold a conversation in Thai especially for business purposes.

Prerequisite:

Passed Thai III with minimum Grade C.

References:


Lecturer:

1. Sareepa Jearwae (Course Coordinator)

UVW116/2 ARABIC I

Course Synopsis:

This course is designed for beginners with no prior knowledge of Arabic Language. The course covers listening, speaking, reading and writing skills. Students will be exposed to Arabic characters and correct pronunciation. Students will be able to read and understand short sentences and dialogues. They will learn basic grammar to enable them to write simple sentences in Arabic.

Prerequisite:

Students who register MUST NOT have any formal qualifications in the language at PMR/SPM level; and MUST NOT have followed any education system which uses the language as the medium of instruction.

References:


Bahasa Arab 1 (2002). Bahagian Bahasa Arab, Universiti Sains Malaysia (Pusat Bahasa & Terjemahan).


Lingua Phone (2000).London: Lingua Phone Institut Limited.

Lecturers:

1. Azrie Ibrahim (Course Coordinator)
3. PM Dato’ Dr. Syed Umar Al-Sagaf
UVW216/2 ARABIC II

Course Synopsis:

At this level, students will learn basic vocabularies. Students will be exposed to more basic grammar and sentence structures. They will also learn to read and write longer sentences and conversations about daily activities. These will further develop students’ listening, speaking, reading and writing skills.

Prerequisite:

Passed Arabic I with minimum Grade C.

References:


Ali al-Jarim, Mustafa Amin (1966), النحو الواضح في قواعد اللغة العربية, Mesir.


Lingua Phone (2000). London: Lingua Phone Institut Limited.

Sono Cairo Audio, VIDEO CD, (t.t.), تعليم اللغة العربية لغير الناطقين بها, Cairo Egypt.


Universiti Putra Malaysia (t.t.), تدريب اللغة العربية للفلبس, Faculti Bahasa Moden dan Komunikasi.


Al-said Muhammd Badawi ( Dr.), تعليم اللغة العربية لغير الناطقين بها, Tunisia.


Lecturers:

1. Azrie Ibrahim (Course Coordinator)
UVW316/2  ARABIC III

Course Synopsis:

This course will expand the use of vocabulary relating to daily activities and social contexts. Students will be introduced to use vocabularies learned to produce complete sentences in communication. Students will be able to read longer dialogues and paragraphs relating to daily activities and social contexts. Students will also learn more various grammar items to write complex sentences and dialogues relating to topics learned.

Prerequisite:

Passed Arabic II with minimum Grade C.

References:


Lecturers:

1. Azrie Ibrahim (Course Coordinator)
3. PM Dato’ Dr. Syed Umar Al-Sagaf

UVW416/2  ARABIC IV
Course Synopsis:

At this level, students will use expanded vocabulary and focus on producing longer and grammatically correct sentences. Students will be exposed to read longer paragraphs relating to different social and religious contexts. Students are also engaged in writing more complex and longer sentences relating to the topics learned.

Prerequisite:

Passed Arabic III with minimum Grade C.

References:

Abdul Rahman Al-Barquni (1979). Darul Kitab, Beirut

Lecturers:

1. Azrie Ibrahim (Course Coordinator)
3. PM Dato’ Dr. Syed Umar Al-Sagaf

UVW117/ 2  JAPANESE I

Course synopsis:

Designed for beginners with no prior knowledge of Japanese Language, this course covers listening, speaking, reading and writing skills. Students will learn to write 2 types of Japanese Writing System, Hiragana and Katakana. Students will be engaged to classroom interactions, practising daily greetings and simple conversations. Students will be introduced to basic elements of the Japanese culture through the topics covered.

Prerequisite:
Students who register **MUST NOT** have any formal qualifications in the language at PMR/SPM level; **and MUST NOT** have followed any education system which uses the language as the medium of instruction.

**References:**


**Lecturers:**

1. Zaleha Binti Mat Aman (Course Coordinator)
2. Dr. Ku Mohd Nabil Bin Ku Hamid @ Ku Ismail

**UVW217/ 2 JAPANESE II**

**Course synopsis:**

Students will be exposed to new vocabulary and will begin to use simple sentences in spoken and written Japanese. They will be introduced to simple grammatical and sentence structures. Students will learn how to read and write short sentences. Basic elements of the Japanese culture will be also taught in the topics covered throughout the course.

**Prerequisite:**

Passed Japanese I with minimum Grade C.

**References:**


Lecturers:

1. Zaleha Binti Mat Aman (Course Coordinator)
2. Dr. Ku Mohd Nabil Bin Ku Hamid @ Ku Ismail

UVW317/2 JAPANESE III

Students will be exposed to expanded vocabulary and higher level grammar, particles and sentence structure. Students will learn reading, writing and speaking longer sentences and dialogues. Throughout the course, students will also learn the elements of Japanese culture in the topics covered.

Prerequisite:

Passed Japanese II with minimum Grade C.

References:

Ku Mohd Nabil.(2010).*Modul Bahasa Jepun II*. Pusat Kemahiran Komunikasi dan Keusahawanan, Universiti Malaysia Perlis.

Lecturers:

1. Zaleha Binti Mat Aman (Course Coordinator)
2. Dr. Ku Mohd Nabil Bin Ku Hamid @ Ku Ismail
UVW417/2  JAPANESE IV

At this level, students will use expanded vocabulary and focus on producing longer and grammatically correct sentences. They will also use the correct particles in both written and spoken Japanese. Students will be engaged in higher level communicative practice. Basic Chinese Characters (Kanji) will be introduced and students will learn more of Japanese culture elements through the topics covered.

Prerequisite:

Passed Japanese III with minimum Grade C.

References:


Lecturers:

1. Zaleha Binti Mat Aman (Course Coordinator)
2. Dr. Ku Mohd Nabil Bin Ku Hamid @ Ku Ismail

UVW118/2  GERMAN I

Course synopsis:

The objective of this course is to expose students to German language. Students will gain listening, speaking, reading and writing skills in standard spoken and written German language. Students will recognize the basic elements and structures of the language with an understanding of the culture in which the language is spoken. Students will be able to construct 4-5 word sentences for the purpose of communication. Students will also be able to read and comprehend short simple texts.

Prerequisite:
Students who register **MUST NOT** have any formal qualifications in the language at PMR/SPM level; and **MUST NOT** have followed any education system which uses the language as the medium of instruction.

**References:**


**Lecturer:**

1. Alex Iskandar Rutowski (Course Coordinator)

**UVW218/2 GERMAN II**

**Course synopsis:**

The objective of this course is to extend students’ knowledge of the German language which they started in German I. Students will continue and expand the basic elements, structures and constructions of the language as well as understand the culture of the people who speak the language. Students will be able to construct longer sentences in both written and spoken for the purpose of communication, express themselves using simple phrases and also to read and comprehend short simple texts.

**Prerequisite:**

Students who register must passed German I with minimum grade C.

**References:**


Lecturer:

i. Alex Iskandar Rutowski (Course Coordinator)

UVW318/2 GERMAN III

Course synopsis:

The objective of this course is the introduction to, and use of vocabulary related to social contexts and its use in business contexts. Students will be able to read longer dialogues and paragraphs related to social and simple business contexts. Students will learn to construct longer sentences to produce dialogues related to topics learned.

Prerequisite:

Students who register must pass German II with minimum grade C.

References:


UVW418/2 GERMAN IV

Course synopsis:

The objective of this course is to expose and teach the students more complex grammatical forms and sentence structure as compared to level 1, 2 and 3. Classroom tasks demand a higher level of participation and allow students to express themselves using the language. Students are exposed to different authentic situations that they would encounter in their future workplace. Students will also learn how to write essays.

Prerequisite:

Students who register must passed German III with minimum grade C
References:

Ortheil, H. J. (2010). Deutsch zum Ausprobieren, München: Sprachinstitut Treffpunkt,

Lecturer:

i. Alex Iskandar Rutowski (Course Coordinator)

UVW119/2 KOREAN I

Course synopsis:

This course is designed for beginners with no prior knowledge of Korean. It introduces students to the Korean language and covers reading and writing of the Hangul script as well as pronunciation. Starting with greetings, the course proceeds to develop communication through basic grammar, vocabulary and reading skills for simple sentences. Students will develop the four skills of listening, speaking, reading and writing in an interactive and integrated manner through theme-based activities that relate to daily life.

Prerequisite:

Students who register MUST NOT have any formal qualifications in the language at PMR/SPM level; and MUST NOT have followed any education system which uses the language as the medium of instruction.

References:


Lecturer:
UVW219/2 KOREAN II

Course synopsis:

In this course, students will become more familiar with the morphology of spoken and written Korean. Students will further develop their proficiency in the skills of listening, speaking, reading and writing. These skills will be taught in an interactive and integrated manner through theme-based activities related to everyday life. The course will also enable students to acquire more accurate pronunciation and articulation of Korean words and sentence patterns. By the end of the course, they will have a better understanding of Korean lifestyle and culture and they will be able to use Korean in a variety of social contexts.

Prerequisite:

Passed Korean I with minimum grade C.

References:


Lecturer:

1. Wang Jing (Course Coordinator)

UVW319/2 KOREAN III

Course synopsis:
This course aims to expand students’ language skills by introducing more complex sentence structures, colloquial expressions in different cultural contexts. Classroom tasks in this course naturally demand a higher level of participation and hence incorporate learning through the use of audio-visual materials and class discussion. This course will introduce students to basic business Korean use and culture behavior in dealing business with people from Korea.

**Prerequisite:**

Passed Korean II with minimum grade C.

**References:**


**Lecturer:**

1. Wang Jing (Course Coordinator)

**UVW419/ 2 KOREAN IV**

**Course synopsis:**

Students are introduced to more complex grammatical forms and sentence structures as compared to level I, II and III. Classroom tasks in this course would demand a higher level of participation and allow students opportunities to express themselves using the language. Students are exposed to use the language in different authentic contexts that they would encounter in their future workplace.

**Prerequisite:**

Passed Korean III with minimum grade C.

**References:**


Lecturer:

1. Wang Jing (Course Coordinator)
CURRICULUM PATHWAY (ENGLISH LANGUAGE COURSES)

Students MUST register for the following language courses according to their MUET results, upon entry into UniMAP:

<table>
<thead>
<tr>
<th>MUET BAND UPON ENTRY INTO UniMAP</th>
<th>COMPULSORY LANGUAGE COURSES</th>
<th>OPTIONAL COURSE (FOREIGN LANGUAGE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BANDS 1 &amp; 2</td>
<td>UVA111 FOUNDATION ENGLISH (UNCREDITED)</td>
<td>UVW312 ENGLISH FOR TECHNICAL COMMUNICATION/UVW313 ENGLISH FOR ACADEMIC PURPOSES</td>
</tr>
<tr>
<td>BAND 3</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>BAND 4</td>
<td>✓</td>
<td>✓</td>
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</tbody>
</table>

IMPORTANT NOTE:

a) For students who have to take all UVA111, UVW211 and UVW312/UVW313, the courses have to be taken in the order that is indicated in the table above (from left to right). UVA111 is a prerequisite to UVW211, and UVW211 is a prerequisite to UVW312/UVW313. You may take one foreign language course of your choice, subject to your schedule and availability of seats.

b) For students who have to take UVW211 and UVW312/UVW313, the course UVW211 has to be taken BEFORE UVW312/UVW313. You may take one foreign language course of your choice, subject to your schedule and availability of seats.

c) For students who have to take only UVW312/UVW313, you will need to also take ONE foreign language course as per your curriculum structure.
IMPORTANT REMINDERS

1. Students are required to register for ALL language courses according to their respective programme curriculum structure.

2. Students who do not register for the language course they need to take in a particular semester as stipulated in their programme curriculum structure may face difficulties when registering in the following semesters. They may also run the risk of having to delay graduation.

3. Priority in registration is given to students who follow their programme curriculum structure.

4. Registration is confirmed once students register for language courses in the university system. (If students were to attend classes but they have not registered in the university system, they are considered as NOT REGISTERED.)

5. Students need to take note of the prerequisites for all the courses they wish to register for. e.g. Pass with grade C, must not have any formal qualifications in the language, etc.

6. Students’ registration for all foreign language courses level 100 (e.g. Mandarin I, Thai I, Arabic I, Japanese I, German I, etc.) is managed by CIL. Students MUST fulfil the requirements/prerequisites of the courses in order to get themselves registered.
## CONTACT US (Registration Inquiries)

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Phone Number/ Email address</th>
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<tbody>
<tr>
<td>1</td>
<td>Assistant Registrar</td>
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<tr>
<td>2</td>
<td>Program Chairperson for University Language Courses</td>
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<td>6</td>
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<td>Course Coordinator (Foreign Language Courses)</td>
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<tr>
<td>9</td>
<td>Course Coordinator (UVW110 Bahasa Melayu Asas)</td>
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